

# Regular Meeting

<b>Agenda Item #</b>	6
<b>Meeting Date</b>	March 26, 2007
<b>Prepared By</b>	Jessie Carpenter City Clerk
<b>Approved By</b>	Barbara B. Matthews City Manager

<b>Discussion Item</b>	Resolution Providing for Appointments to the 2007 Council Compensation Committee
<b>Background</b>	<p>As a result of the recommendations of the 2002 Council Compensation Committee, the City Code was amended to establish a process for periodic review of Council compensation. Beginning in 2007, and every four years thereafter, the Council is to appoint a committee of City residents to serve as the Council Compensation Committee. The Committee shall review the salaries of the Mayor and Councilmembers and make recommendations to the Council whether or not such salaries should be changed.</p> <p>Notice of the opportunity to serve was listed in the City Newsletter and on the City's web page. On March 5, the Council interviewed Tebabu Assefa (Ward 4), Steve Shapiro (Ward 1), and Roberta Valente (Ward 3). On March 19, Alicia Powers (Ward 5), and Sean Tipton, John Verdi, and Deborah Zuckerman (all of Ward 3) were interviewed by the Council. Diane Berkley (Ward 4) is scheduled to be interviewed on March 26.</p> <p>A resolution providing for appointments for those interviewed on March 5 and 19 has been prepared for Council consideration. The draft resolution includes a clause setting a deadline of July 2 for completion of the work of the Committee to allow sufficient time for the Council to take action on salary adjustments prior to the August recess.</p> <p>The City Clerk's Office will provide staff assistance and serve as liaison to the Committee.</p>
<b>Policy</b>	<p><i>Takoma Park Code, Chapter 2.04.110</i></p> <p><b>Periodic Review of Council Compensation</b></p> <p><i>A. Council Compensation Committee.</i> The Council shall appoint a committee of City residents, every four years beginning with calendar year 2007, to serve as the Council Compensation Committee. The Committee shall review the salaries of the Mayor and Councilmembers and make recommendations to the Council whether or not such salaries should be changed.</p> <p><i>B. Principles of Compensation.</i> The Council Compensation Committee shall apply the following principles to guide its recommendations:</p> <ol style="list-style-type: none"> <li>1. The positions of Mayor and Councilmember are part-time and should be treated that way;</li> </ol>

	<p>2. Full monetary compensation for the Mayor and Councilmembers is not appropriate;</p> <p>3. It is appropriate to monetarily compensate the Mayor and Councilmembers to some extent for their work;</p> <p>4. Monetary compensation creates an obligation for the Mayor and Councilmembers to perform their jobs;</p> <p>5. Monetary compensation provides status to the Mayor and Councilmembers;</p> <p>6. The Mayor's salary should be greater than that of Councilmembers; and</p> <p>7. Compensation for the Mayor and Councilmembers should be comparable to Maryland municipalities of similar size and complexity.</p> <p><i>C. Effective Date of Council Salary Adjustment.</i> Any change in the salary paid to the Mayor and Councilmembers shall be adopted prior to the next municipal election and shall take effect only as to the next succeeding Mayor and Councilmembers as prescribed in Sections 302(c) and 304(c) of the Municipal Charter.</p>
<b>Fiscal Impact</b>	<p>Establishment of the committee will have minimal impact. Adjustments to Council compensation become effective for the Council elected in November 2007.</p> <p>Currently, the Mayor receives an annual salary of \$8,000; Councilmembers receive \$6,000 per year.</p>
<b>Attachments</b>	Resolution Providing for Appointments to the 2007 Council Compensation Committee
<b>Recommendation</b>	Council to adopt the resolution.
<b>Special Consideration</b>	An adjustment to the salary of the Mayor and Councilmembers is enacted by a two-reading ordinance. The staff does not anticipate that the recommendation will be received and acted upon by the City Council in advance of adoption of the FY08 Budget. Following adoption of the budget, a budget amendment will be needed to make the adjustments to the Council salaries.

Introduced by:

**Resolution 2007-\_\_**  
**Appointing the 2007 Council Compensation Committee**

WHEREAS, *Takoma Park Code*, Title 2, Section 2.04.110, provides for the City Council to appoint a committee of City residents every four years, beginning with calendar year 2007, to serve as the Council Compensation Committee; and

WHEREAS, the purpose of the Committee is to review the salaries of the Mayor and Councilmembers and make recommendations to the Council whether or not such salaries should be changed; and

WHEREAS, Section 2.04.110(B) of the Code directs that the Council Compensation Committee shall apply the following principles to guide its recommendations:

1. The positions of Mayor and Councilmember are part-time and should be treated that way;
2. Full monetary compensation for the Mayor and Councilmembers is not appropriate;
3. It is appropriate to monetarily compensate the Mayor and Councilmembers to some extent for their work;
4. Monetary compensation creates an obligation for the Mayor and Councilmembers to perform their jobs;
5. Monetary compensation provides status to the Mayor and Councilmembers;
6. The Mayor's salary should be greater than that of Councilmembers; and
7. Compensation for the Mayor and Councilmembers should be comparable to Maryland municipalities of similar size and complexity; and

WHEREAS, any change in the salary paid to the Mayor and Councilmembers shall be adopted prior to the next municipal election and shall take effect only as to the next succeeding Mayor and Councilmembers as prescribed in Sections 302(c) and 304(c) of the City Charter; and

WHEREAS, the City Council has interviewed a number of applicants and has found them to be qualified to serve on the Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND THAT the following individuals are hereby appointed to serve on the 2007 Council Compensation Committee:

1. Tebabu Assefa, 7777 Maple Avenue, #201
2. Steve Shapiro, 7324 Willow Avenue

3. Roberta Valente, 7101 Poplar Avenue
4. Alicia Powers, 609 Hudson Avenue, #125
5. Sean Tipton, 34 Freemont Avenue
6. John Verdi, 6508 Allegheny Avenue
7. Deborah Zuckerman, 7100 Poplar Avenue
8. \_\_\_\_\_

BE IT FURTHER RESOLVED THAT the Committee shall review the salaries of the Mayor and Councilmembers and provide a recommendation to the Council as to whether or not any adjustments should be made; and

BE IT FURTHER RESOLVED THAT the Committee shall conduct all their meetings in compliance with the Maryland Open Meetings Act; and

BE IT FURTHER RESOLVED THAT the Committee shall report to the Council with their recommendation no later than Monday, July 2, 2007.

Adopted this \_\_\_\_\_ day of March, 2007.